**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**

**FORM OF APPLICATION FOR DEPARTMENTAL PROMOTION(In accordance with Recruitment Rules 2019 (Vide MHRD Letter No. F.35-5/2018-TS.III dated 20.02.2019)**

1. **Application for the Post & Circular No**. **with date** :
2. **Name of Applicant(In block Letters)** :
3. a) **Date of joining the Institute** : (b**) Gender**: (c) **Category:**

d) **Date of Birth** : (e) **Department/Section**:

4. **Current Status** :

(a) **Designation**: (b) **Level**: (e**) Effective Date**

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|  | **Sl.** | | **Name of Examination** | | | | | **Board/University** | | | | | | | **Year of Passing the Examination** | | | | | | | **Division/Class &**  **% of Marks** | | | | |
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| **6** | **Working Experience:** | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | **Sl.** | | **Name of Post** | | | | | | **Duration of Post** | | | | | | | | | **Remarks** | | | | | | | | |
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| **7** | **Official Training Performed:** | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | **Sl.** | | **Name of Course** | | | | | | **Duration of Course** | | | | | | | | | **Remarks** | | | | | | | | |
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| **8** | **Details of regular promotion / career advancement ( CAS/MACPS) etc.:** | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | **Sl.** | | **Name of Post** | | | | **Nature of CAS /Promotion** | | | | **Promoted to the Post** | | | | | **Year of CAS/Promotion** | | | | | | | | **Scale of Pay** | | |
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| **9** | **Any Other Information (Attach separate sheet if necessary):** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Declaration of the Applicant:** | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 10 | | I hereby declare that the above statements made by me are true and if anything is found to be false, my application is liable to be cancelled. I also declare that I prefer that my promotion may be considered in accordance with the Recruitment Rules 2019 (Ref: MHRD Letter No. F.35-5/2018-TS.III dated 20.02.2019). | | | | | | | | | | | | | | | | | | | | | | | | |

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| **Forwarded by the Head of the Department / Section** | **Signature of applicant with Date** |